MINOR DEFECTS NOTICE

PARTIES	(Contract Number: Date:				
Builder		Date.				
Company Name:			ABN:			
Notice details:						
Address:						
Attention to:		Email:				
Customer (s)						
Name (s):						
Notice details:						
Address:						
Attention to:		Email:				
CITE ADDRESS						
SITE ADDRESS						
Address:						
PURPOSE OF THIS DOCUMENT This document notifies that the Works will soon reach, or have reached, Completion. Inspection of the Site has been carried out by the Builder prior to issuing this document, and Part A lists minor defects or omissions which, in the Builder's opinion, exist at the time this document was prepared. The Customer is to return this form within 5 days of receipt of this document, having completed Part B. If the Customer does not return this form within 5 days, the Customer accepts that the Works are free of defects or omissions, other than those (if any) listed in Part A.						
those (if any) listed in Part	this form within 5 days, the Customer at A.	accepts that the Works a	re free of defects	s or omissions, other than		
those (if any) listed in Part	this form within 5 days, the Customer a : A. TS AND OMISSIONS (IF ANY) IDENTI		re free of defects	s or omissions, other than		
those (if any) listed in Part	: A.		re free of defects	s or omissions, other than Approx date for rectification		
those (if any) listed in Part PART A - MINOR DEFEC	TS AND OMISSIONS (IF ANY) IDENTI		re free of defects			
those (if any) listed in Part PART A - MINOR DEFEC	TS AND OMISSIONS (IF ANY) IDENTI		re free of defects			
those (if any) listed in Part PART A - MINOR DEFEC	TS AND OMISSIONS (IF ANY) IDENTI		re free of defects			
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those (if any) listed in Part PART A - MINOR DEFEC	TS AND OMISSIONS (IF ANY) IDENTI		re free of defects			
PART A - MINOR DEFECTIVE No.	TS AND OMISSIONS (IF ANY) IDENTI Description		re free of defects			
those (if any) listed in Part PART A - MINOR DEFEC	TS AND OMISSIONS (IF ANY) IDENTI Description					
PART A - MINOR DEFECTIVEM No.	TS AND OMISSIONS (IF ANY) IDENTI Description	FIED BY THE BUILDER				

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PART B - MINOR DEFECTS AND OMISSIONS (IF ANY) IDENTIFIED BY THE CUSTOMER

Description

Item No.

Signed by the Customer Signature:	r:	Date of signature:	
	r:	Date of signature:	
	r:	Date of signature:	
	r:	Date of signature:	
	r:	Date of signature:	
	r:	Date of signature:	
	r:	Date of signature:	
	r:	Date of signature:	

Approx date for rectification

ORIGINAL - BUILDER 1ST COPY - SUPERVISOR 2ND COPY - CUSTOMER

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